

Date of Registration: _____ Registration Number: _____
(The above information will be filled in by the Municipal Clerk)

INITIAL/ANNUAL REGISTRATION FEE: \$50.00

RENTAL PROPERTIES WITH MORE THAN ONE UNIT FEE IS \$50.00 FOR EVERY UNIT EXISTING IN RENTAL PROPERTY.

THE NUMBER OF ADDITIONAL RENTAL UNITS AT THIS PROPERTY IS: _____

PROPERTY ADDRESS: _____

UNIT#, FLOOR# OR DESCRIPTION: _____

BLOCK: _____ LOT: _____ FLOOR PLAN PROVIDED: _____ YES _____ NO

HEATING SOURCE (CIRCLE ONE): NATURAL GAS ELECTRIC FUEL OIL OTHER: _____

OWNER OF RECORD PROPERTY INFORMATION	
NAME OF OWNER OF RECORD	
MAILING ADDRESS	
AGENT OR CONTACT NAME	
DIRECT LINE PHONE NUMBER OF OWNER	

MANAGING AGENT INFORMATION (REQUIRED)	
NAME	
MAILING ADDRESS	
PHYSICAL ADDRESS IF DIFFERENT FROM MAILING	
NAME OF AGENT/CONTACT	
DIRECT LINE PHONE NUMBER OF AGENT OR CONTACT	
EMAIL ADDRESS	

TENANT INFORMATION

TENANT NAME: _____ PHONE: _____ GENDER: M F
TENANT NAME: _____ PHONE: _____ GENDER: M F
TENANT NAME: _____ PHONE: _____ GENDER: M F
TENANT NAME: _____ PHONE: _____ GENDER: M F
TENANT NAME: _____ PHONE: _____ GENDER: M F

OFFICE USE ONLY:

DATE RECEIVED: _____ AMOUNT RECEIVED: _____ CHECK#: _____ CASH: _____

DATE COPIED TO CONSTRUCTION/ZONING OFFICE: _____

TAXES CURRENT: _____ HOUSING OFFICIAL APPROVAL: _____

INSPECTION DATE: _____ INSPECTED BY: _____

NOTES: _____